

Fall 2018 CALENDAR • August 20 - December 14 • IALL SESSIONS!

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April 2018

April 16 - July 31.....Advance Registration for Regular (16-weeks) Session and Special (12-weeks) Session courses.
(Note: See page 9 for the advance registration and priority calendar).

June 2018

June 13 - 14.....Cougar Start U Orientation.

July 2018

July 6.....First E-Bill posted for Fall 2018. Subsequent E-Bills will be sent monthly.
For more information, refer to the Fall 2018 General Information (*published online*).

July 11 - 12.....Cougar Start U Orientation.

July 24 - 25.....Cougar Start U Orientation.

August 2018

August 1 - 19.....Registration continues for Regular (16-weeks) Session courses. Students may **add/drop** courses **online** during this period.
(Note: Students **will not** be able to **drop** the **last class** online resulting in a full withdrawal with zero (0) credit hours of enrollment after **August 10, 2018**. Payment must be received by **August 17, 2018** or upon registration).

August 1 - 30.....During this period, students may enroll in, or waive out of the mandatory student health insurance program for the Fall 2018 Regular (16-weeks) Session.

August 8 - 9.....Cougar Start U Orientation.

August 15 - 17.....**Freshman Leadership Institute (FLI)**. Please contact the Office of First Year Experience at 773.995.2448 or fye@csu for more information.

August 15 - 18.....**Enrollment Related Services**: Wednesday–Thursday, August 15-16, 9am–7pm; Friday, August 17, 9am–5pm and Saturday, August 18, 10am–2pm.

August 15 - 24.....Fall 2018 Book Voucher distribution period. Please visit Bursar's website, www.csu.edu/financialaffairs/bursar/ for more information.

August 17.....Payment **due for all** Fall 2018 Sessions. Students must **make a payment** by this date or submit civil service waivers, third party vouchers, etc.

August 20.....Regular (16-weeks) Session Day and Evening Classes begin.

August 20.....Ventra CTA card distribution (10am–6pm).

August 20 - 21.....**Late Registration/Change of Schedule** period for the Regular (16-weeks) Session.

(Note: All first-time registrations processed **on and after August 20** will incur a one-time **\$100 late registration fee**. Payment due at the time of registration.)

August 20 - 25.....Begin posting of **Late Fees and Holds** on students' accounts for Fall 2018 **Past Due Balances (1.5% of past due balances)**.

August 20 - 30.....**Add/Drop/Change of Schedule** period for **registered students only**.

(Note: Students may **add** a class through **Friday, August 24, 2018** until **5pm** in the Office of the Registrar. Students may **drop** a class **online** through **Thursday, August 30, 2018** until **11pm**. Students **will not** be able to **drop** the **last class** online resulting in a full withdrawal with zero (0) credit hours of enrollment after **August 10, 2018**. Students must complete and submit the **online "Complete Withdrawal Form"** to the Office of the Registrar (**ADM 128**) by the deadline date. For a complete withdrawal, please refer to **page 14**).

August 30.....**Last day to drop** a Regular (16-weeks) Session course **online** for **100%** reversal of tuition and refundable fees when registered for **15 hours or less** or upon **complete withdrawal** from **all** courses. (Note: Students **will not** be able to **drop** the **last class online** after **August 10, 2018**. Students must complete and submit the **online "Complete Withdrawal Form"** to the Office of the Registrar (**ADM 128**) by the deadline date. For a complete withdrawal, please refer to **page 14**).

August 30.....Deadline to submit proof of required immunizations to the Wellness/Health Center to avoid a **\$25 non-compliance fee**.

August 31.....Last day to submit a non-attendance "**WD**" withdrawal to the Office of the Registrar for Regular (16-weeks) Session courses.

September 2018

September 1 - 10.....Registration continues for the Special (12-weeks) Session courses. Students may **add/drop** courses **online** during this period.

(Note: Students **will not** be able to **drop** the **last class** online resulting in a full withdrawal with zero (0) credit hours of enrollment after **August 10, 2018**. Students must complete and submit the **online "Complete Withdrawal Form"** to the Office of the Registrar (**ADM 128**) by the deadline date. For a complete withdrawal, please refer to **page 14**. Payment must be received upon registration).

***NOTE:** Students will not be able to drop the last class online resulting in a full withdrawal with zero (0) credit hours of enrollment after **August 10, 2018**. Students must complete and submit the **online "Complete Withdrawal Form"** to the Office of the Registrar (**ADM 128**) by the deadline. He/she must also participate in a short exit interview with Financial Aid prior to the processing of the complete withdrawal by the Registrar's Office.

Failure to read information listed in Term (Semester) Information, catalogs and/or on the website does not negate adherence to required academic regulations.

Information related to tuition, fees, dates and course information is **subject to change**.

The most current version of the Fall 2018 Academic Calendar will be posted online at csu.edu/coursebulletin/acadcalendar.htm.

- September 3.....**HOLIDAY: Labor Day–No classes; Campus closed.**
- September 9.....Last day to **completely withdraw** from the Regular (**16-weeks**) Session and receive a **50%** reversal of tuition and fees.
(**Note:** A **50%** reversal of charges only applies to **complete withdrawals.**)
- September 10.....Special (**12-weeks**) Session Day and Evening classes begin.
- September 10.....**Late Registration/Change of Schedule** period for the Special (**12-weeks**) session.
(**Note:** A one-time **\$100 late registration fee** for all **first-time** registrations processed. Payment due at the time of registration.
The last day to add/enroll in a special session class.)
- September 10 - 15.....First academic warning submission period.
- September 14.....**Graduates:** Deadline to submit advisor - approved graduation applications to **ADM 200** to participate in Fall 2018 Commencement and/or degree conferral. (**Note:** Students submitting applications after the **September 14** deadline will not be eligible for participation in the Fall 2018 Commencement Ceremony and/or degree conferral. Check for special announcements.)
- September 14.....Deadline for enrollment in, or waiving out of the mandatory student health insurance program for the Fall 2018 Special (**12-weeks**) Session courses. (**Note:** Student whose enrollment into courses brings them into full-time status (12 hours for undergraduates/9 hours for graduates/6 hours for doctoral) will be charged **\$598** for mandatory health insurance. For more information please refer to **page 18.**)
- September 18.....Last day to drop a Special (**12-weeks**) Session class online for **100%** reversal of tuition and refundable fees when registered for **15 hours or less** or upon **complete withdrawal** from **all** courses. (**Note:** Students **will not** be able to **drop** the **last** class **online** after **August 10, 2018.** Students must complete and submit the **online “Complete Withdrawal Form”** to the Office of the Registrar (**ADM 128**) by the deadline date. For a complete withdrawal, please refer to **page 14.**)
- September 19.....Last day to submit a non-attendance “**WD**” withdrawal to the **Office of the Registrar** for Special (**12-weeks**) Session courses.
- September 21.....Last day to **withdraw** or **completely withdraw** from a Regular (**16-weeks**) Session course and receive a “**W**” on the transcript.
For a complete withdrawal, please refer to **page 14.**)
- September 27.....Last day to **completely withdraw** from the Special (**12-weeks**) Session and receive a **50%** reversal of tuition and fees.
(**Note:** A **50%** reversal of charges only applies to **complete withdrawals.**)

October 2018

- October 5.....Last day to withdraw or **completely withdraw** from a Special (**12-weeks**) Session class and receive a “**W**” on the transcript.
(**Note:** For a complete withdrawal, please refer to **page 14.**)
- October 8- 13.....Second academic warning submission period
- October 21.....Last day to submit an stop attending “**WA**” withdrawal to the Office of the Registrar for Regular (**16-weeks**) and Special (**12-weeks**) Session courses.
- October 26.....**Undergraduate:** Deadline to submit advisor - approved graduation applications to the Office of Evaluations (**ADM 128**) to participate in Fall 2018 commencement ceremony and/or degree conferral. (**Note:** Students submitting applications after the **October 26** deadline will not be eligible for participation in the Fall 2018 Commencement Ceremony and/or degree conferral. Check for special announcements.)

November 2018

- November 5-10.....Third academic warning submission period.
- November 9.....**Undergraduates** – Deadline to submit an academic petition for extension of an existing Incomplete Grade Contract for an “**I**” grade(s) received for Spring or Summer 2018 terms.
- November 9.....**Graduates** – Deadline to submit an academic petition for extension of an existing Incomplete Grade Contract for an “**I**” grade(s) received for the Fall 2018 term.
- November 12.....Advance Registration for **Spring 2019** begins.
- November 16.....**Graduates** - Deadline to submit approved thesis/dissertation to ProQuest (*e-mail* Graduate and Professional Studies at graduateprograms@csu.edu for more information).
- November 22-24.....**HOLIDAY: Thanksgiving –No classes; Campus closed.**

December 2018

- December 1.....Last day of class before final examination period.
- December 3 - 8.....Final examination period (see timetable in **Fall 2018 General Information** or at csu.edu/coursebulletin/Fall2018quicklinks/)
- December 11.....Faculty deadline to submit a change of grade form to the Office of the Registrar for removal of an Incomplete “**I**” grade issued in **Spring and Summer 2018** for undergraduate and **Fall 2017** for graduate students.
- December 11.....Faculty deadline to submit an Incomplete Contract for an “**I**” grade for Fall 2018.
(**Note:** The contract form must be signed by the student, faculty and chairperson and then submitted to the **Office of the Registrar.**)
- December 11.....Faculty deadline to submit final grades for Fall 2018 via CSU X-Press.
- December 13.....Fall 2018 Commencement Ceremony.
- December 14.....Fall 2018 term ends.
- December 14.....Last day to use Ventra CTA card (Upass) for CSU (*but you may add money to your card*).
- After December 17.....Fall 2018 grades are available on CSU X-Press.
- After December 17.....Fall 2018 degree posting is available on CSU X-Press.

***NOTE:** Students will not be able to drop the last class online resulting in a full withdrawal with zero (0) credit hours of enrollment after **August 10, 2018.** Students must complete and submit the **online “Complete Withdrawal Form”** to the Office of the Registrar (**ADM 128**) by the deadline. He/she must also participate in a short exit interview with Financial Aid prior to the processing of the complete withdrawal by the Registrar's Office.

QUICK VIEW: Registration/Payment/Drop Dates

REGULAR SESSION (16-WEEKS) COURSES AUGUST 20 – DECEMBER 14

Web Registration Dates	Payment Due See Note Below*	Final Date for 100% Reversal of Charges - Drop Date <i>See Note Below*</i>	50% Reversal of Charges - Total Withdrawal Date <i>See Note Below*</i>	Final Withdrawal Date ("W" on Transcript)
April 16–August 19	August 17	August 30	September 9	September 21
August 20–August 21 (Late Registration)	Upon Registration			

SPECIAL SESSION (12-WEEKS) COURSES SEPTEMBER 10 – DECEMBER 14

Web Registration Dates	Payment Due See Note Below*	Final Date for 100% Reversal of Charges - Drop Date <i>See Note Below*</i>	50% Reversal of Charges - Total Withdrawal Date <i>See Note Below*</i>	Final Withdrawal Date ("W" on Transcript)
April 16–September 9	August 17	September 18	September 27	October 5
September 10 (Late Registration)	Upon Registration			

***NOTES:**

- A payment must be made by **August 17, 2018** to avoid a business hold, which prevents future registrations and late charge. Students must make a payment by this date or provide civil service waivers, third party vouchers, etc by this date.
- **August 30, 2018** is the deadline to drop **ALL** Regular (**16-weeks**) Session courses or reduce credit hour load with eligibility for **100%** reversal of charges.
- **September 9, 2018** is the deadline to completely withdraw **ALL** Regular (**16-weeks**) Session courses with a grade of **W** on the transcript with eligibility for **50%** reversal of charges (if registered for Regular Sessions courses only). **NOTE:** A **50%** reversal of charges only applies to complete withdrawals.
- **September 21, 2018** is the deadline to withdraw from one or more Regular (**16-weeks**) Session courses with a grade of **W** on transcript with eligibility for **0%** reversal of charges.
- **September 18, 2018** is the deadline to drop **ALL** Special (**12-weeks**) Session courses or reduce credit hour load with eligibility for 100% reversal of charges.
- **September 27, 2018** is the deadline to completely withdraw **ALL** Special (**12-weeks**) Session courses with a grade of **W** on the transcript with eligibility for **50%** reversal of charges (if registered for Special Sessions courses only). **NOTE:** A **50%** reversal of charges only applies to complete withdrawals.
- **October 5, 2018** is the deadline to withdraw from one or more Special (**12-weeks**) Session courses with a grade of **W** on transcript with eligibility for **0%** reversal of charges.
- Late registration period: **\$100 Late Registration Fee** will be charged for any initial registrations made **on or after August 20** for the Regular (**16-weeks**) Session and **September 10, 2018** for Special (**12-weeks**) Session.
- The University may limit the offering of Special (**12-weeks**) Session courses for **Fall 2018** based on programs.